



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FT MONROE
102 MCNAIR DRIVE
FORT MONROE VIRGINIA 23651-1047

REPLY TO
ATTENTION OF

14 November 2006

**SINGLE DIRECTORATE OF INFORMATION MANAGEMENT WORKING
GROUP (SDWG) CHARTER**

1. Army Regulation 25-1, Army Knowledge Management and Information Technology, 15 July 2005, mandates that each Army garrison establish a single DOIM, designated by and under the supervision of the Garrison Commander. The Garrison DOIM is responsible for delivery of common-user baseline services as defined in the Command, Control, Communications, and Computers Information Management (C4IM) Services List and is the single authority for validating that purchases of IT resources on the installation comply with Army standards and local architecture. Implementation of the Single DOIM concept and server consolidation will allow the most efficient delivery of IT services across the installation and improve network security.

2. Single DOIM focuses on the consolidation of all common-user, baseline services at the Garrison DOIM. The Single DOIM Action Plan for C4IM Common-User Services, Volume 1, dated 6 March 2006, defines the process to accomplish this objective with a target date of implementation by 30 September 2007.

3. The Single DOIM Working Group will collect and analyze data and develop a transition plan to transfer common-user, baseline C4IM infrastructure and resources (personnel, services, and equipment) to the Garrison DOIM. Deliverables include transition timelines, milestones, and recommendations for execution to the Single DOIM Steering Committee.

4. Participants:

a. The following personnel will participate:

(1) Deputy to the Garrison Commander, Chair

(2) Garrison representatives from:

- DOIM
- CPAC
- DRM
- Contracting
- NAGE R4-11 Union

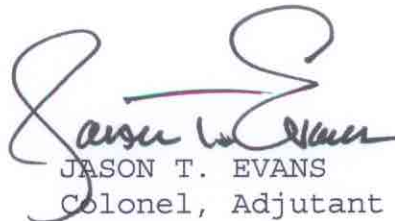
- Post Judge Advocate
- EEO

(3) Representatives from each installation tenant stakeholders as follows:

- CIO TRADOC
- TRADOC DCSRM
- TRADOC DCSPIL
- TRADOC DCSOPS&T
- TRADOC ARCIC
- TRADOC CoS
- US Army Accessions Command
- IMA NERO
- NETCOM NE RCIO
- Army Contracting Agency
- Army Audit Agency
- MEDCOM
- NAGE R4-12 Union

b. Participants should have knowledge of the missions, functions, and workload of tenant Information Management Officers and resource requirements.

5. Upon completion of the Single DOIM Working Group, the chair will present a recommended transition plan to the Fort Monroe Single DOIM Steering Committee for approval. Implementation is targeted for September 2007 upon approval of the Senior Mission Commander.



JASON T. EVANS
Colonel, Adjutant General
Commanding